



## **ADA Reader Do's and Don'ts**

We have approved your request for an ADA reader or translator for your IICRC Exam. Please review below for details and what these accommodations allow in addition to the exam rules. It is the examinee's responsibility to ensure that the reader knows and understands the conduct guidelines.

Your reader's ID must be on file. In the event that you must change readers, please contact the IICRC Exams Department at 1-844-464-4272 option 3 or [exams@iicrcnet.org](mailto:exams@iicrcnet.org) for assistance.

### **ADA Exam Reader and Translator Conduct Guidelines**

#### **Allowed:**

- Verbatim reading of exam questions, answers, and approved materials
- Direct translation of exam questions, answers, and approved materials

#### **Not Allowed:**

- Providing additional clarification on questions outside of verbatim exam content (this includes defining terms and re-wording questions)
- Usage of calculator, mouse, and/or keyboard\*
- Usage of scratch paper, assisting with formulas, and/or math equations\*
- Hinting and/or directing answer selections in any way
- Discussing exam content with examinee
- Use of cell phones

Misconduct by you or your reader will result in your exam disqualification and recorded as a 0%. You are required to submit a Retest Registration with the \$80 Retest Fee to retake your exam.

\*Exceptions are made on a case-by-case basis. We will notify you if your reader is permitted to assist with writing or mouse use.