Mold Remediation Specialist (MRS)

Handbook

IICRC®
Institute of Inspection Cleaning and Restoration Certification

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SECTION 1: Introduction

About the IICRC

The Institute of Inspection Cleaning and Restoration Certification (IICRC) is a professional Certification and Standard-developing non-profit organization for the Inspection, Cleaning, and Restoration Industries. The IICRC has evolved into a global organization certifying technicians in over 80 countries.

The IICRC offers 25+ Certifications and approves Schools and Instructors to administer training related to its Certifications.

In addition to Certifications, the IICRC creates Standards to develop common, industry-accepted language and terminology regarding Inspection, Cleaning, and Restoration.

About the Mold Remediation Specialist (MRS) Certification

The MRS Certification confirms that a successful Candidate has the knowledge and skills necessary to:

- Perform mold remediation for structures and contents
- Design and maintain containments
- Control pressure differentials
- Safely work in mold contaminated environments
- Understand common remediation work practices
- Review protocols
- Design and implement remediation processes
- Understand and follow industry standards and legal requirements
- Recognize conditions conducive for causing mold growth
- Prevent amplification and containment for a variety of building types
- Implement proper use of Personal Protective Equipment
- Maintain appropriate documentation of removal/remediation processes

The MRS Certification may meet government regulations allowing individuals to practice a particular profession, vocation, or occupation by ensuring a level of competence. Check with your local government or the IICRC Website to see if the MRS Certification fulfills the requirements in your area.

Statement of Impartiality

The IICRC endorses the principles of impartiality, fairness, and equal opportunity and commits to act impartially, fairly, and equitably concerning its Applicants, Candidates, and Certified Technicians, including but not limited to:

- Applying its Standards and requirements for Examinations and Certifications equally to all individuals regardless of age, race, religion, gender, national origin, veteran status, or disability;
- Stakeholder representation across the industry subsectors and geography;
- Implementing its policies and procedures impartially and fairly;
- Not restricting Certification based on undue financial or other limiting conditions;
- Not allowing commercial, financial, or other pressures to compromise impartiality in Certification activities; and
- Impartiality related to Schools, Instructors, and other related organizations.

SECTION 2: Applying for Certification

Eligibility

Applicants must meet a minimum of one (1) year of verifiable mold remediation field experience.

Applicants must provide proof of professional experience, including company/employer name, name, title, job description, the contact information of the immediate supervisor or Human Resources Manager, and dates of employment. All Applicants must submit jobs as evidence of experience. All jobs submitted must be written in the English language. Self-employed Applicants must submit Articles of Incorporation as evidence of employment. The IICRC may ask Applicants for more information if selected for a random audit.

Please Note: The Mold Remediation Specialist (MRS) Certification is based on a Job Task Analysis (JTA) completed in the United States. Because of this, the Examination is **only available in US English with Imperial Measurements.**

Application Requirements

A complete Application requires the following:

- Contact and Identification Information (must supply a valid/current Government-issued ID (e.g., driver's license or passport)
- Experience verification (see eligibility section for details on what to submit)
- Signed Code of Ethics
- Signed Candidate Agreement (see Appendix B for more information)
- Reasonable Testing Accommodations
- Application Fee (non-refundable)

Please Note: All eligibility requirements are subject to random, systematic audits for verification purposes. Any attempt to falsify eligibility requirements is a direct violation and will be cause for rejection of the Application and/or revocation of the Certification.

Application Process

The MRS Application is a multi-step process and requires eligibility approval and payment of the Application Fee. The IICRC will not process incomplete Applications or without the Application Fee Payment.

To Submit your Application:

1. Confirm you meet the eligibility requirements
2. Upload supporting documentation
3. Agree to the Candidate Agreement and Code of Ethics

4. Pay the non-refundable Application Fee and submit your Application

Submit your Application here.

All required Application materials are available here.

Once your Application is submitted the status will say Pending Approval. When the IICRC Staff receives the completed Application and Application Fee Payment, they will process the Application, and **the Applicant will receive notification of their Application status within ten (10) business days.**

Once your Application is approved, you must pay the Examination Fee. **Candidates have a ninety (90) day period from their Application Approval date to pay their Examination Fee and pass the Examination. During the ninety (90) day period, Candidates may take their Examination up to two (2) times.** This includes their initial Examination and one (1) Retest if applicable. Reexamination Fees apply for the second Examination attempt.

Fees

The following fees are for the MRS Certification. **All fees are non-refundable and non-transferable.**

Fee	Amount	Where to Pay
Application	$150.00	Paid to the IICRC through their IICRC technician profile
Examination	$300.00	Paid to the IICRC through their IICRC technician profile
Reexamination, if applicable	$200.00	Paid to the IICRC through their IICRC technician profile
Last Minute/No-Show Rescheduling	Up to $150.00	Paid to the Proctor through the proctoring system
Scheduling an Examination within 24-72 hours	Up to $8.00	Paid to the Proctor through the proctoring system
Recertification (Every two (2) years)	$400.00	Paid to the IICRC through their IICRC technician profile Please Note: Recertification Fee includes the Examination Fee if Recertifying by Examination.

The Candidate pays their Application, Examination, Reexamination, and Recertification fees with a credit card through their IICRC Technician profile, log in here.

The Candidate pays Last Minute/No-Show Rescheduling Fees directly to the Proctor. The Candidate will pay Last Minute/No-Show Rescheduling Fees if they reschedule within twenty-four (24) to seventy-two (72) hours of their appointment or are a no-show at their scheduled time. **After three (3) Last Minute/No-Shows Rescheduling appointments the Candidate's eligibility period expires without passing the Examination and they must wait one (1) year from the last Examination appointment date to Reapply for the MRS Certification.**

The Candidate also pays a fee of up to $8.00 to schedule their Examination time for less than twenty-four (24) to seventy-two (72) hours in advance directly to the Proctor.

Questions about fees?
Email: mrs@iicrcnet.org
Phone: 844-464-4272, Option 3

Language

The MRS Examination is only available in US English and Imperial Measurements.

SECTION 3: Preparing for the Examination

Examination Overview

The MRS Examination corresponds to a content outline based on a Job Task Analysis (JTA) of a Mold Remediation Specialist. This outline describes the knowledge and skills expected from a MRS. All areas assessed by the Examination, and their relative weighing, are outlined in the content outline below.

The MRS Examination consists of five (5) main domains totaling **100 scored multiple-choice questions. The MRS Examination is in US English and Imperial Measure. A Candidate has two (2) hours to complete the Examination. The passing cut score is 79%.**

Content Domain	Weighting	Number of Items
Domain 1: Safety and Health	23%	23
Domain 2: Project Documentation	18%	18
Domain 3: Contaminant Control	21%	21
Domain 4: Contaminant Removal	26%	26
Domain 5: Contaminant Prevention	12%	12
Total	100%	100

Core Resources

This list of core resources reflects a sample of literature that is aligned with the MRS Examination Content Outline and would be useful in preparing for the MRS Examination. The list is reviewed, and recent references may be added periodically.

While these resources are not required reading and should not be interpreted as constituting the sole sources of all MRS Examination questions, Candidates may find them useful when preparing for the Examination. Each Candidate should develop their own personal reading list and study plan based on individual needs and knowledge.

1. ANSI/IICRC S520 Standard for Professional Mold Remediation, Institute of Inspection Cleaning and Restoration Certification, 4043 S. Eastern Ave Las Vegas, NV 89119 844-464-4272, 2024. www.iicrc.org

2. ANSI/IICRC S500 Standard for Professional Water Damage Restoration; Institute of Inspection Cleaning and Restoration Certification, 4043 S. Eastern Ave Las Vegas, NV 89119 844-464-4272, 2021. www.iicrc.org

3. ACGIH Bioaerosols: Assessment and Control; American Conference of Governmental Industrial Hygienists, Cincinnati, OH; (1999).

4. 29CFR1910: Code of Federal Regulations – Title 29: Labor 1910

5. Federal Insecticide Fungicide and Rodenticide Act (FIFRA), United States Environmental Protection Agency.

6. Mold Remediation in Schools and Commercial Buildings; United States Environmental Protection Agency, (2001, 2008).

7. NADCA – ACR 2021, Assessment, Cleaning and Restoration of HVAC Systems; National Air Duct Cleaners Association.

8. NYC Guidelines on the Assessment and Remediation of Fungi in Indoor Environments; New York City Department of Health; (1993, 1999, 2008).

Tips for Success

These tips for success will help a Candidate prepare for the Examination.

- Review this Candidate Handbook and Policies and Procedures;
- Review the Examination Content Outline (in Appendix A), which will help determine the subject areas on the Examination and familiarity with the content;
- Review the Core Resources;
- Read each question thoroughly and carefully. Understand what the question is asking and attempt to anticipate the answer before looking at the available choices; and
- Consider answers to each question carefully. Eliminate the least likely answers instead of randomly selecting an answer or leaving a blank answer.

SECTION 4: Taking the Examination

Scheduling the Examination

Candidates have a ninety (90) day period from their Application approval date to take their Examination. During the ninety (90) day period, Candidates may take their Examination up to two (2) times. This includes their initial Examination and one (1) Retest, if applicable. Reexamination Fees apply for the second Examination attempt.

The Candidate needs to create a profile with the Proctor, which may include uploading a valid/current Government-issued ID (e.g., driver's license or passport) and answering a series of challenge/security questions.

The Candidate chooses their preferred time to take the Examination 24/7/365. **Please note, if the Candidate schedules their Examination time for less than twenty-four (24) to seventy-two (72) hours in advance, they are required to pay up to an $8.00 fee at the time of the Examination directly to the Proctor.** The Candidate schedules their Examination through the IICRC Online Examination Portal and Proctoring Tool Scheduler.

1. Select "Testing Portal" when logged into your IICRC profile
2. Select "Mold Remediation Specialist"
3. Click "Meazure Proctoring" at the bottom of the screen
4. Enter your personal information
5. Create your account with the Proctor (save your login credentials, as you will need them on your Examination date)
6. Download the Guardian browser
7. Select date and time for your Examination
8. Review the system requirements
9. Complete the system check and ensure all items pass
10. Read and review the Examination rules

Preparing for the Examination Environment

The IICRC tracks and records all technical errors that occur during the Examination. **All Candidates must ensure they meet the minimum technical requirements needed before they sit for the Examination.** The IICRC is not responsible if Candidates must reschedule the Examination time due to not meeting the technical requirement minimum.

The Candidate must have the following technical requirements to take the Examination:

- **Device:** Desktop computer or laptop. The Candidate cannot take the Examination on a tablet or cell phone
- **Hardware:** 8GB or more of RAM, functional microphone, speakers, and webcam (640x480 resolution)
- **Operating System:** Windows 10 or later, Mac OS 11.0 or later, ChromeOS
- **Web Browser:** Chrome– make sure your pop-up blocker is disabled
- **Internet Connection:** 3 Mbps or faster (upload & download speed), wired, or wireless (mobile hotspots and tethering are discouraged)

While sitting for the Examination, the Candidate must follow Policy, which includes:

- **Webcam, speakers, screenshare, and microphone must remain on throughout the Examination** (Failure to maintain a working webcam and mic or blocking such devices will terminate a Candidate's Examination session and /or disqualify them from the Examination.);
- **Remain within clear, full view of their webcam** throughout the Examination with adequate lighting;
- **No talking or reading aloud** during the Examination, unless special accommodations are approved before the Examination;
- **Have a clean desk and workspace.** No personal items are allowed in the testing area. Personal items include but are not limited to:
    - Cellular phones/Hand-held computers/Personal Digital Assistants (PDAs)/Pagers or other electronic devices
    - Headphones/earbuds
    - Smartwatches
    - Purses/bags/wallets
    - Firearms or other weapons
    - Coats
    - Books
    - Notes
    - Pens/pencils;
- Candidates may have one (1) drink on their desk but must show the Proctor when they check the room;

- **No other software or applications running in the background** during the Examination;
- Keep their **computer connected to a power source** throughout the Examination;
- **Use only one (1) monitor** during the Examination. Unplug any additional monitors before the Examination time;
- **No study materials or notes can be accessed** during the online Examination completion. The Examination is a closed-book Examination;
- Dictionaries, books, papers (including scratch paper or dry-erase boards), and reference materials are not permitted in the online testing area;
- **Taking photos/screenshots or copying/pasting any elements of the Examination is not allowed;**
- **Taking notes of any kind during the Examination is not allowed;**
- **Be alone in the room** throughout the Examination. Visitors, children, family, or friends are not allowed in the online testing area;
- **Turning away from their webcam during the test** (i.e. reaching behind you, interacting with something outside of the webcam's view range) is not allowed.
- **Excessive breaks are not permitted during online testing.** Candidates are allowed one (1) five (5) minute break during the Examination time. While taking a break, the Candidate is not allowed access to other items, including but not limited to cellular phones, PDAs, Examination notes, and study guides. The Examination clock does not stop while the Candidate is taking a break; and
- Engaging in any kind of misconduct — giving or receiving help; using notes, books, or other aids; taking part in the act of impersonation or removing Examination materials or notes from the Examination room— are not permitted.

The Candidate should prepare their Examination environment to abide by the IICRC's Online Testing Policy ahead of the Examination Day. On the day of the Examination, the Proctor will ask the Candidate to perform a 360-degree room and desk pan using the webcam and to remove any unauthorized materials. A Candidate who **violates any of these policies is disqualified, forfeiting the Examination Fee, and cannot Reapply for a period of one (1) year from their Examination date.**

If the Candidate has problems accessing the IICRC Exam Portal before the Examination time, please contact mrs@iicrcnet.org.

If the Candidate has problems with technical difficulties during the Examination time, please go to https://auto.proctoru.com/chat/ Support is available 24/7/365.

Examination Day

The Candidate should log in at least fifteen (15) minutes before their scheduled appointment on the Examination Day. Candidates who arrive late to an appointment will not be permitted to take the Examination.

1. Have your ID ready to show before you start your Examination
2. Log in to the IICRC Online Exam Portal fifteen (15) minutes prior to the start of the session
3. Select the "Mold Remediation Specialist"
4. Click "Meazure Proctoring" toward the bottom of the screen
5. Create your account with the Proctor if you have not already done so
6. Download the Guardian browser if you have not already done so
7. Review the technical requirements to ensure your device is compatible
8. Review the rules for what is/is not allowed in the testing area
9. Wait for your Proctor to join the session
10. Show your surroundings and insert your password to begin the Examination attempt

Upon entering the Examination room, the Candidate must:

- Confirm their identity with the Proctor using the ID submitted in the Application (driver's license or passport ID).
- The Proctor authenticates the identity of the Candidate taking the Examination through their configurable authentication process, which includes:
    - Capturing the Candidate's government-issued photo ID (via profile registration) and matching it against a picture of the Candidate at the start of the Examination
- **The Proctor confirms the Examination rules with the Candidate and secures the test area with a 360° room pan and desk sweep to verify that no unauthorized materials are present.** If the Candidate has a fixed camera, the Proctor may ask the Candidate to use mirrors. The Proctor may also request that the Candidate open their Task Manager (PC), or Force Quit Menu (Mac) to ensure no unauthorized applications are running in the background. This ensures that the Candidate isn't running a screen recording app or virtual desktop.
- After the Candidate completes the authentication process, they will be allowed into the Examination.
- **Candidates have two (2) hours to complete the Examination** on the online testing platform. The Examination begins the moment a Candidate looks at the first Examination question. The Examination will end automatically after the Examination time has expired.
- During the test session a Candidate can communicate with the Proctor via audio or live chat.
- The entire Examination session is recorded from start to finish, and **the Candidate's face must be fully visible the entire time.** The IICRC Staff has access to all the recordings and everything that happened on the Candidate's computer screen during the test session.

Examination Breaks

The Candidate is allowed one five (5) minute break. The Candidate is informed prior to the start of the Examination. If the Candidate takes a break, upon returning they are required to complete a subsequent 360°room pan/inspecting before resuming their Examination.

Reasonable Accommodations for those with Disabilities

The IICRC complies with the Americans with Disabilities Act (42 USC 12101 et seq.) and Title VII of the Civil Rights Act, as amended (42 USC 2000 et seq.), in accommodating disabled Candidates who need special arrangements to take an Examination. The Candidate must submit the Special Accommodations Request Form and the required supporting documents to the IICRC Staff with their Application. The Candidate should submit the Special Accommodations Request Form and the required supporting documents with the MRS Application. If the Proctor levies additional fees, the Candidate will pay those fees.

First Time Candidate Requests

The Candidate must submit a request for reasonable Examination accommodations on the forms prescribed by the IICRC Staff and consist of the following:

- A statement from the Candidate describing the Candidate's disability
- A statement from the Candidate describing the reasonable accommodation requested
- An explanation of how the accommodation will ameliorate the Candidate's disability

The Candidate must file a request for reasonable testing accommodations for the Application for admission on or before applying. The IICRC Staff will report back to the Candidate with approval of accommodation confirmation.

Repeat Candidate Requests

A Candidate who has taken an IICRC Certification Examination on a prior occasion may request reasonable testing accommodations on any subsequent Examination. Such requests are reviewed and evaluated before each Examination. The IICRC Staff will consider the Candidate’s previously granted and utilized accommodations to determine subsequent accommodations.

Repeat Candidates must submit all required forms, current medical, or other documentation if previously submitted records are two (2) or more years old.

Emergency Candidate Requests

A Candidate who becomes disabled after the timely filing deadline may request reasonable testing accommodations if the Candidate promptly submits the following:

- A written request for reasonable testing accommodations
- Medical documentation explaining accommodation needs, including documentation about the emergency nature of the request and the date and circumstances under which the disability arose

The IICRC Staff will decide on emergency requests as soon as practicable.

Rescheduling your Examination

If the Candidate needs to reschedule the date or time for their Examination, they can reschedule their Examination at any time at no charge if it is more than twenty-four (24) hours before their scheduled appointment and within their eligibility period to pass the Examination.

If the Candidate needs to reschedule their Examination appointment within twenty-four (24) to seventy-two (72) hours of their scheduled appointment or does not show up at the time of their appointment, the Candidate **is required to pay a Rescheduling Fee.** The Candidate pays Last-Minute/No-Show Rescheduling Fees directly to the Proctoring System. **After three (3) Last-Minute/No-Shows Rescheduling Appointments, the Candidate's eligibility period expires without passing the Examination, and they must wait one (1) year from the last Examination Appointment date to Reapply for the Certification.**

SECTION 5: After the Examination

Examination Results

Those with a passing score (79% or higher) will become an MRS Certified Technician. The IICRC will provide scores for each major domain with percentages in each field. The Candidates who fail the Examination on the first attempt will receive information on how to Retake the Examination one (1) more time.

Granting Certification

The IICRC grants Certification based on matters specifically related to the Certification scheme and information gathered during the Certification process. After a Candidate fulfills all Certification requirements, the Candidate will receive a nontransferable Certificate from the IICRC, which includes the following:

- The Certification program name
- The Certification program identification number (Registrant ID)
- The Certification title
- The IICRC as the Certification issuer
- The signature of the IICRC Chairman of the Board
- The Certification effective date and expiration date

Use of the MRS Certification Mark

Certification Marks are names, symbols, or devices used to show compliance to a set of standards. The MRS Certification Mark is the property of the IICRC. The IICRC limits the use of its Certificate and Certification Marks to those the IICRC grants Certification and satisfies all Recertification requirements the IICRC established. It is expressly prohibited for an individual to use the Mark and logo when Certification has not been granted and maintained. Only the Certified Technician on the Certificate can use the MRS Certificate and Certification Mark. Permission cannot be transferred to, assigned to, or otherwise used by any other individual, organization, or entity.

A Certified Technician signs an agreement, which is a part of the Candidate Agreement, to:

- Comply with the relevant provisions of the Certification scheme
- Make claims regarding Certification only concerning the scope for which Certification has been granted
- Not use the Certification in such a manner as to bring the Certification body into disrepute, and not to make any statement regarding the Certification which the Certification body considers misleading or unauthorized

- Discontinue the use of all claims to Certification that contain any reference to the Certification body or Certification upon suspension or withdrawal of Certification, and to return any Certificates issued by the Certification body
- Not use the MRS Certificate or Certification misleadingly

Those persons granted permission to use the MRS Certificate, Certification Mark, and logo will do so pursuant to the rules and guidelines established by the IICRC. Individuals granted permission to use the MRS Certificate, Certification Mark, and logo must familiarize themselves with the established rules and guidelines for use and must execute approved agreements setting forth such rules and guidelines for use.

Reexamination

Candidates have a ninety (90) day period from their Application approval date to take their Examination. During the ninety (90) day period, Candidates may take their Examination up to two (2) times. This includes their initial Examination and one (1) Retest if applicable. Reexamination Fees apply for the second Examination Attempt.

If the Candidate did not pass the Examination on their first attempt, they can Retake the Examination one (1) more time within their ninety (90) day eligibility period.

If they do not pass the Examination on their second attempt within the ninety (90) day eligibility period, they must wait one (1) year from the last Examination date to Reapply for the Certification. An eligible Candidate can contact the IICRC Staff at mrs@iicrcnet.org to pay the Reexamination Fee and schedule a Retest.

Appeals Process

All Appeals for the MRS Certification Program follow the Appeals Process and is the only method to review decisions made by the IICRC Staff regarding desired Certification Status.

All Certification-related Appeals must be reported within sixty (60) days of the event/incident cited, made in writing, sent to the IICRC Staff, and must include:

- Name and email address of the Appellant.
- A description of why the IICRC should grant the Appeal.
- Any applicable evidence that supports the Appeal.

The IICRC Staff acknowledges an Appeal in writing within ten (10) business days then follows up with a phone call to the Appellant within ten (10) business days following the mailing of the first letter. If there is no response from the Appellant, the IICRC Staff sends a second letter via regular mail and

Certified Mail/Return Receipt from IICRC Global Resource Center (GRC) ten (10) days from when the IICRC Staff attempted to call. The second letter shall state that the IICRC Staff has not received a reply regarding the first letter or phone call and that their appeal will be closed if the IICRC Staff does not receive a response within ten (10) days from the date of the second letter.

If the IICRC Staff cannot resolve the complaint with the Complainant, the MRS Appeals, and Complaints Committee reviews and validates Complaints in a constructive, impartial, and timely manner. The IICRC Staff gives the Appellant notice of the outcome within thirty (30) business days of making the decision. If there is a delay, the Appellant is notified in writing and given an estimated timeframe for a decision. The MRS Appeals and Complaints Committee renders decisions by a majority vote.

All Appeals are confidential. To submit an Appeal, click here.

Administrative Complaints

All Complaints regarding the Certification Process must be reported within sixty (60) days of the event/incident cited, made in writing, sent to the IICRC Staff, and must include:

- Name and email address of the Complainant.
- Name against whom the Complaint is made, if applicable.
- Reference to the MRS Certification policy or procedure that was not followed.
- A description of how the Policy or Procedure was not followed.
- Any applicable evidence that supports the Complaint.

The IICRC Staff acknowledges the Complaint in writing and confirms whether the Complaint relates to MRS Certification activities within ten (10) business days. If a Complaint is missing any necessary information, the Complainant is informed and allowed an additional thirty (30) days to supply the missing information. If the Complainant does not submit the required information within that time, the request is closed.

Once the Complainant has submitted all the required information, the IICRC Staff acknowledges in writing that they received all the documentation within ten (10) business days. The subject of the Complaint is also notified, in writing, about the investigation within ten (10) business days. The IICRC Staff follows up with a phone call to the Complainant within ten (10) business days following the mailing of the first letter. If there is no response from the Complainant, the IICRC Staff sends a second letter via regular mail and Certified Mail/Return Receipt from the IICRC Staff ten (10) days from when the IICRC Staff attempted to call. The second letter shall state that the IICRC Staff has not received a reply regarding the first letter or phone call and that the IICRC will close their complaint if the IICRC Staff does not receive a response within ten (10) days from the date of the second letter.

If the IICRC Staff cannot resolve the complaint with the Complainant, the MRS Appeals, and Complaints Committee reviews and validates Complaints in a constructive, impartial, and timely manner. When possible, the IICRC Staff gives the Complainant and subject of the Complaint notice of the outcome within ten (10) business days of making the decision. If there is a delay, the IICRC Staff notifies the Complainant and the subject of the Complaint in writing and gives an estimated timeframe for a decision. The MRS Appeals and Complaints Committee renders decisions by majority vote.

All Complaints are confidential. To submit a Complaint, click here.

Complaints Against Certified Persons

All Complaints regarding Certified Technicians must be reported within sixty (60) days of the event/incident cited, made in writing, sent to the IICRC Staff, and must include:

-Name and email address of the Complainant.

-Name against whom the Complaint is made.

-Reference to the MRS Certification Policy or Procedure that was not followed (including violations to the Code of Ethics).

-A description of how the Certified Technician violated the code of ethics or MRS Certification Policy or Procedure.

-Any applicable evidence that supports the Complaint.

The IICRC Staff acknowledges the Complaint in writing and confirms whether the Complaint relates to MRS Certification activities within ten (10) business days. If a Complaint is missing any necessary information, the Complainant is informed and allowed an additional thirty (30) days to supply the missing information. If the Complainant does not submit the required information within that time, the request is closed.

Once the Complainant has submitted all the required information, the IICRC Staff acknowledges in writing that they received all the documentation within ten (10) business days. The subject of the Complaint is also notified, in writing, about the investigation within ten (10) business days. The IICRC Staff follows up with a phone call to the Complainant within ten (10) business days following the mailing of the first letter. If there is no response from the Complainant, the IICRC Staff sends a second letter via regular mail and Certified Mail/Return Receipt from the IICRC Staff ten (10) days from when the IICRC Staff attempted to call. The second letter shall state that the IICRC Staff has not received a reply regarding the first letter or phone call and that the IICRC will close their Complaint if the IICRC Staff does not receive a response within ten (10) days from the date of the second letter.

If the IICRC Staff cannot resolve the Complaint with the Complainant, the MRS Appeals, and Complaints Committee reviews and validates Complaints in a constructive, impartial, and timely manner. The IICRC Staff gives the Complainant and subject of the Complaint notice of the outcome within ten (10) business days of making the decision. If there is a delay, the IICRC Staff notifies the Complainant and the subject of the complaint in writing and gives an estimated timeframe for a decision. The MRS Appeals and Complaints Committee renders decisions by majority vote.

All information about a Complaint is confidential. To submit a Complaint, click here.

SECTION 6: Maintaining Certification

Code of Ethics

This Code of Ethics provides both appropriate ethical practice guidelines and enforceable standards of conduct for Applicants, Candidates, and Certified Technicians. It may also serve as a professional resource for practitioners.

Mandatory Ethical Provisions

The requirements contained in this section are mandatory for all Applicants, Candidates, and Certified Technicians. Violations of any of the provisions set forth herein may result in enforcement action, including, but not limited to, revocation of Certified Technician Status.

As set forth all, Applicants, Candidates, and Certified Technicians shall:

- Provide accurate and truthful representations concerning all Certification and Recertification information;
- Maintain the security and integrity of Examination information and materials, including, but not limited to, the prevention of unauthorized disclosures of Examination information; and
- Cooperate with the MRS Appeals and Complaints Committee concerning ethics matters.

Recommended Ethical Provisions

As a Certifying Body, the IICRC cannot and does not purport to monitor and enforce the business practices and relationships between Applicants, Candidates, Certified Technician, employers, employees, and consumers. Therefore, the recommended ethical provisions set forth herein may serve only as a professional resource, outlining what constitutes best business practices for practitioners in the industry.

An IICRC MRS Applicant, Candidate, and Certified Technician should:

- Comply with federal, state, local laws, and regulations;
- Avoid activities that are illegal or likely to result in injury, adverse safety, or health consequences;
- Maintain necessary professional resources in a technically appropriate and efficient manner; and
- Exercise professional judgment on the release of confidential information and privacy.

Recertification Requirements

Maintaining the MRS Certification requires a Certified Technician to complete the Recertification requirements every two (2) years. A Candidate for Recertification can fulfill the requirements in one (1) of two (2) ways:

- Register and take the MRS Certification Examination.
- Submit documentation for twenty (20) hours of Continuing Education Credits (CECs) from the list of acceptable CECs.

Accepted MRS Continuing Education Credits

The following is the list of Continuing Education Credits (CECs) accepted for MRS Recertification. CECs not listed will not be accepted.

- Documented attendance of a mold-related conference – One (1) CEC per educational hour.
    - Accepted conferences include:
        - Indoor Air Quality Association (IAQA)
        - National Organization of Remediators and Mold Inspectors (NORMI)
        - Building Science
        - World of Concrete
        - American Industrial Hygiene Association (AIHA)
        - American Conference of Governmental Industrial Hygienists (ACGIH)
        - Industrial Hygiene
        - Cleaning Industry Research Institute (CIRI)
        - National Air Duct Association (NADCA)
- Documented attendance at an IICRC Certification training specifically applying to mold remediation, water damage, or health and safety –One (1) CEC per educational hour [maximum of seven (7) CECs per day.]
    - Accepted topics include:
        - Water Damage Restoration Technician (WRT)
        - Applied Structural Drying (ASD)
        - Commercial Drying Specialist (CDS)
        - Applied Microbial Remediation Technician (AMRT)
        - Health and Safety Technician (HST)
        - Contents Processing Technician (CPT)
- Documented attendance at a state or local license refresher course (e.g., mold, lead, asbestos) – One (1) CEC per educational hour.
- Documented attendance for an online or in-person course specifically applying to mold remediation, water damage, or health and safety –One (1) CEC per educational hour.

- Credit received for industry-related accredited college courses – One (1) CEC per contact hour.
    - Accepted course topics include:
        - Microbiology
        - Mycology
        - Biology
        - Industrial Hygiene
        - Occupational/Environmental/Health Science
        - Public Health and Medical
        - Heating, Ventilation, and Air Conditioning Systems (HVAC)
        - Asbestos/Lead/Regulated Materials
- Actively participated in mold remediation fieldwork during the Certification term – One (1) CEC per job [maximum of five (5) CECs per year]
    - Documentation must include:
        - Name
        - Company
        - Project name or number
        - Job verification contact (e.g., supervisor, building owner)
        - Building history
        - Regulated materials (e.g., asbestos, lead)
        - Cause of loss
        - Information or copy of a protocol from an IEP, including sampling data (if applicable)
        - Contents
        - Discuss the engineering controls used
        - Containment construction/design, including a diagram or sketch of the contained areas (e.g., PVC, pressure fit, tension poles)
        - Management of airflow, including pressure differentials and how they were measured
        - Removal techniques/disposal
        - Cleaning processes
        - Drying process (if applicable)
        - Post-remediation verification (by contractor and/or IEP)
        - Photograph documentation
        - Applicable safety and health considerations, including PPE
- Author an article in an industry-related journal, newspaper, manual, or book specifically applying to mold remediation, water damage, or health and safety – One (1) CEC per article
- Service on an IICRC Committee related to mold remediation – One (1) CEC per year

Recertification Process

A Certified Technician must submit their Recertification Application at least three (3) months, but no more than six (6) months, before the expiration date of their MRS Certification. If a Candidate for Recertification chooses to sit for the MRS Certification Examination for Recertification, they must make accommodations to sit and receive the results before the expiration date of their MRS Certification.

To Apply for Recertification with CECs, follow these steps:

1. Gather your documentation if submitting CECs;
2. Log into your IICRC Technician Profile, here;
3. Pay the non-refundable Recertification Fee; and
4. Receive email Approval Confirmation from the IICRC Staff.

To Apply for Recertification by Examination, follow these steps:

1. Review the MRS Content Outline (Appendix A) to prepare for the Examination;
2. Log into your IICRC Technician Profile, here;
3. Pay the non-refundable Recertification Fee;
4. Arrange a time to sit for the current MRS Examination using the steps in the Scheduling your Examination section;
5. Successfully pass the Examination; and
6. Receive email Approval Confirmation from the IICRC Staff.

A Certified Technician is responsible for ensuring that the Recertification process is complete before the expiration of their Certification status. Recertification is not complete until paying the Recertification Fee, and the Certified Technician receives an email confirmation that their Recertification Application is Approved.

Failure to Meet Recertification Requirements

A Certified Technician who does not meet the Recertification requirements or pay the Recertification Fee by the expiration date will have their Certification status suspended. The IICRC Staff will notify individuals with a suspended status via email of their suspension and its cause and will appear as "Suspended" in the Global Locator and may no longer represent themselves as an MRS Certified Technician or use the MRS Mark. **Suspended individuals must apply for Reinstatement under the appeals process within one (1) month from the date of the notice of suspension.** If an individual fails to submit an appeal within this time frame, their MRS Certification status is changed to revoked.

An individual whose MRS Certification status is revoked and wishes to restore their MRS Certification status must submit a new Application and Retake and

pass the MRS Examination.

SECTION 7: Certification Policies and Procedures

Confidential and Public Information

The IICRC Staff holds in confidence and in a secure manner the information obtained during the MRS Certification Program activities at all levels of the organization, including the activities of all personnel (paid, contracted, or volunteer) acting on its behalf. Information about a particular individual is considered confidential information. It is not disclosed to a third party by IICRC Personnel (paid, volunteer or contractor) without the individual's prior written consent. The IICRC Staff notifies individuals in writing beforehand disclosing information to a third party when the law requires it. The IICRC provides information on the IICRC Global Locator on the IICRC website as to whether an individual holds a current, valid Certification, and the scope of that Certification, except where the law requires such information not to be disclosed. Certified Technicians can opt-out of disclosing any other information besides their name and Certification Status.

Exam Development

The IICRC conducted a Job Task Analysis (JTA) of the knowledge and skills of a MRS to develop the MRS Certification Program. Overall, seven (7) Subject Matter Experts (SMEs) from the United States, Canada, and Australia helped develop the MRS job description and content areas. A group of 790 Mold Remediation Industry Professionals provided validation evidence for including the different Sub-Domains and knowledge and task statements proposed.

The IICRC developed an Examination Content Outline from this analysis and used this outline to write Examination items. The IICRC invited additional SMEs from various backgrounds and geographic locations to be a part of the Item Writing Panel responsible for developing and peer-reviewing the Examination questions.

Finally, under the guidance of contracted psychometricians, a group of content experts used the Modified Angoff Method to recommend the passing score for the initial Examination Forms. The IICRC Board of Directors used this recommendation to determine the passing score.

There are multiple forms of the Examination, each following the content outline in Appendix A. While Candidates may receive different Examination Versions, each form is statistically equivalent in the domain assessment and difficulty level.

The Mold Remediation Specialist (MRS) Certification is based on a Job Task Analysis (JTA) completed in the United States. Because of this, the Examination is only available in US English with Imperial Measurements.

The IICRC Board of Directors is responsible for approving the Examination blueprint and passing scores. The IICRC Staff periodically reviews the Examination data to examine if individual Examination items perform to the standard and ensure the Examination Forms remain equivalent in testing performance.

The IICRC performs a new JTA every five (5) years and edits the Content Outline, Examination blueprint, and Examination forms according to the updated JTA.

Audits

To ensure compliance with eligibility requirements and ongoing educational activities, the IICRC Staff conducts audits for a certain percentage of applicants and Certified Technicians. An audit is an in-depth review of submitted documentation for Certification and Recertification. This process may require an individual to submit documents including, but not limited to, verifying employment, mold remediation jobs, articles of incorporation, verification of CECs (ranging from actual certificates of attendance to official copies of transcripts) from professional-development activities.

Application Audits

Randomly selected Candidates are notified electronically before the payment of the Examination Fee and have ninety (90) days to comply and submit the supporting documentation. Once the IICRC Staff receives the complete documentation, the IICRC Staff processes an audit within ten (10) business days. The Candidate's Application is not approved until the audit process is complete. Incomplete submissions are not processed and fail the audit. If the Candidate chooses not to comply with the audit, the IICRC Staff will deny their Application.

Recertification Audits

Randomly selected Candidates are notified electronically have ninety (90) days to comply and submit supporting documentation. Once the IICRC Staff receives the complete documentation, the IICRC Staff processes the audit within ten (10) business days. A Candidate is not granted Recertification until the audit process is complete. Incomplete submissions are not processed and fail the audit. If a Candidate chooses not to comply with the audit, it results in an audit failure and a one (1) year suspension period of the MRS Certification.

Revocation or Suspension of Certification

The Certified Technician must comply with requirements, as they now exist or may be amended in the future by the IICRC Staff, to obtain and maintain their MRS Certification. Failure to comply with program requirements may result in revocation or suspension of their MRS Certification and the right to use any IICRC Certification Mark and logo during the revocation or suspension period.

In most circumstances, when the IICRC Staff is informed that a person is misusing the Certification, Certification Mark, or logo, the IICRC Staff provides the Certified Technician with written notice of misuse and a reasonable opportunity to comply with IICRC's rules and guidelines. The IICRC Staff retains the right to suspend or revoke privileges without notice and an opportunity to correct them, particularly when the violation is of a gross nature, and more immediate action is necessary to stop misuse.

The IICRC Staff communicates the action to suspend or revoke the MRS Certification to the Certified Technician whose privileges are being suspended or revoked and to all other persons affected by the decision in writing. The IICRC Staff may also publicize its actions on its website or any other of its publications. Should any person continue using the IICRC's Certification, Certification Marks, or logos after notice of suspension or revocation, the IICRC Staff will seek full equitable or legal remedies through a court of competent jurisdiction.

Appendix A – MRS Content Outline

The MRS Examination assesses the competency requirements outlined below. This content outline may serve as a study guide in preparation for the Examination.

Domain 1: Safety and Health

Sub-Domain 1.1: **Respirators and Filters**

a. Identify the appropriate respirator that should be used when conducting mold removal methods.
b. Identify the limitations of different types of respirators (e.g., oxygen deficiency, high concentrations of specific contaminants, etc.).
c. Identify the level of protection provided by negative-fit, positive-pressure, and supplied air/Self-Contained Breathing Apparatus (SCBA).
d. Identify advantages and disadvantages of negative pressure and supplied air respirators.
e. Identify fit factors for N95, half-face, full-face, and supplied air.
f. Identify the appropriate cartridge (gas and particulate) that should be used when conducting mold removal methods).
g. Identify classes and types of filters, and the contaminants that they filter (e.g., P100, HEPA, Volatile Organic Compounds, Acid Gas, etc.).
h. Identify the components of a respirator program, including frequency and requirements of medical evaluations, fit testing, training, written program, cleaning, and inspection.
i. Identify circumstances and frequency of fit testing (e.g., annually, weight gain/loss, medical evaluation, etc.).

Sub-Domain 1.2: **Personal Protective Equipment (PPE)**

a. Identify the type of glove or combination of gloves that should be used when removing or remediating mold based on potential exposure, contamination extent, and remediation methods.
b. Identify the type of eye protection that should be used when removing or remediating mold based on potential exposure, contamination extent, and remediation methods.
c. Identify the type of body and foot protection that should be used when removing or remediating mold based on potential exposure, contamination extent, and remediation methods.
d. Identify the type of hearing protection that should be used when removing or remediating mold based on potential exposure, contamination extent, and remediation methods.

Sub-Domain 1.3: **Hazards, Working Conditions, and Emergency Response**

a. Identify the minimum hazard communication requirements for any work activities.
b. Identify components of a Hazard Communication Program.
c. Identify factors that would create the differences between confined space and permit required confined space.
d. Identify health and safety concerns for mold remediation with temperature extremes.
e. Identify mold remediation conditions or processes that could cause oxygen deficiency.
f. Identify site or structure conditions and deficiencies that may require a specialized expert.
g. Identify emergency response and evacuation requirements in mold remediation situations.
h. Identify fire safety guidelines in mold remediation situations.
i. Identify the containment conditions that are likely to cause potentially unsafe back-draft situations after establishing negative air (e.g., combustion appliances).
j. Identify which actions should be taken if it is suspected that a regulated substance may require a specialized expert or specialized training
k. Identify what, how, or when engineering controls should be employed in a mold remediation project.
l. Identify methods to identify low oxygen or combustible gas situations.
m. Identify health and safety concerns and precautions when using methods such as antimicrobial biocide, antimicrobial biostat, UV, and ozone.

Domain 2: Project Documentation

Sub-Domain 2.1: **Documentation Processes**

a. Identify what can be documented with various types of inspection equipment such as a manometer, particle counter, velometer, moisture mapping, thermal imaging camera (TIC), hygrometer, laser thermometer, visual, olfactory, air sampling, tape, lift, and video/photo documentation.
b. Identify why various types of inspection equipment including a manometer, particle counter, velometer, moisture mapping, thermal imaging camera (TIC), hygrometer, laser thermometer, visual, olfactory, air sampling, tape, lift, and video/photo documentation would be used.
c. Identify the questions that should be asked, who to ask, and the method used to document a building's history in a mold remediation project.
d. Identify the physical evidence that is useful to document a building's history in a mold remediation project.

Sub-Domain 2.2: **Legal Requirements, Disclosures, and Informed Consent**

a. Identify the responsibilities the mold remediation technician owes to the property owner in a mold remediation project.
b. Identify the situations in which an informed consent should be used for the owner.
c. Identify the situations in which an informed consent should be used for the occupants.
d. Identify the situations that have legal requirements based on laws or regulations such as permits, disclosures, licenses, and notifications.
e. Identify circumstances in which an Indoor Environmental Professional (IEP) is needed to assess a situation.
f. Identify the circumstances in which an Indoor Environmental Professional (IEP) is needed to conduct a post-remediation verification.

Sub-Domain 2.3: **Limitations, Complexities, Complications, and Conflicts**

a. Identify the correct response to a Limitation in a mold remediation situation.
b. Identify the correct response to a Complexity in a mold remediation situation.
c. Identify the correct response to a Complication in a mold remediation situation.
d. Identify the correct response to a Conflict in a mold remediation situation.

Domain 3: Contaminant Control

Sub-Domain 3.1: **Condition Assessment**

a. Identify indicators that define Condition 3.
b. Identify indicators that define Condition 2.
c. Identify indicators that define Condition 1.

Sub-Domain 3.2: **Containment**

a. Identify mold remediation situations that could employ source control to ensure contaminant control.
b. Identify mold remediation situations that could employ isolation barriers to ensure contaminant control.
c. Identify mold remediation situations that could employ local containment to ensure contaminant control.
d. Identify appropriate components of a full-scale containment of a mold-contaminated space.
e. Identify mold remediation situations that could employ source containment to isolate HVAC registers and other openings.
f. Identify appropriate materials or methods to build a containment in a mold-contaminated space.
g. Identify elements that would cause containments to succeed or fail.
h. Identify why pressure differentials should be used in a mold remediation project.
i. Identify situations where makeup air is required.
j. Identify the minimum pressure differential and how to maintain it.
k. Identify situations that require critical barriers.

Sub-Domain 3.3: **Air Filtration Devices (AFD)**

a. Identify how to calculate AFD equipment requirements.
b. Identify how to determine the placement of AFD equipment.
c. Identify the precautions that should be taken to prevent the release of contaminants while removing or servicing an AFD.
d. Identify how to establish pressure differential (negative air and positive air).
e. Identify effective use or limitations when using an air filtration device (AFD) or a Negative Air Machine (NAM).
f. Identify the steps necessary to change primary, secondary, and HEPA filters to achieve effective performance.
g. Identify the proper type of vacuuming device needed in mold remediation situations.
h. Identify the device that should be used to monitor airflow and pressure differentials in a mold remediation project.
i. Identify the device that should be used to verify HEPA AFDs vacuums and filter performance in a mold remediation project.

Sub-Domain 3.4: **Moisture Control**

a. Identify when or how many dehumidifiers are needed in a mold remediation situation that requires moisture control.
b. Demonstrate a basic understanding of Water Activity (aw).
c. Demonstrate a basic understanding of Equilibrium Relative Humidity (ERH).
d. Demonstrate a basic understanding of Moisture Content (MC) of material.
e. Demonstrate a basic understanding of Equilibrium Moisture Content (EMC).
f. Demonstrate a basic understanding of Psychrometrics.

Sub-Domain 3.5: **HVAC**

a. Identify corrective actions in a mold remediation situation where HVAC systems are negatively impacting contaminant controls (e.g., local isolation, complete isolation, compliance with National Air Duct Cleaners Association (NADCA)/Air Conditioning Contractors of America (ACCA) Standards, licensing requirements for cleaning HVAC, NADCA or other recognized authority stance on fogging products into HVAC systems, etc.).
b. Identify tools and procedures to prevent the spread of contaminants from more to less contaminated or non-contaminated areas of unfinished space, including HVAC systems and openings between

spaces.

c. Identify the components of a contaminated HVAC system that can be cleaned and salvaged.

Domain 4: Contaminant Removal

Sub-Domain 4.1: **Salvage and Removal of Structures**

a. Identify the techniques and tools that can be used to remove flooring (non-asbestos).
b. Identify if ceiling material should be salvaged, must be abated, or should be removed.
c. Identify the techniques and tools that can be used to remove ceilings (non-asbestos).
d. Identify if a given wall (including framing, wall covering, insulation) can be salvaged, must be abated, or should be removed.
e. Identify the techniques and tools that can be used to remove walls (including framing, wall covering, insulation).

Sub-Domain 4.2: **Contaminant Removal Tools and Procedures**

a. Identify the correct products and procedures that should be used to control and remove debris.
b. Identify the correct container type and procedures that should be used to control and store debris.
c. Identify the considerations when disposing of contaminated debris
d. Identify the considerations when disposing of contaminated debris that contains lead, asbestos, or regulated substances.

Sub-Domain 4.3: **Cleaning Methods, Controls, and Equipment**

a. Identify appropriate cleaning methods, controls, and equipment to return the structure from a Condition 3 or Condition 2 to a Condition 1.
b. Identify the steps to return an HVAC in Condition 2 to Condition 1.
c. Identify the limitations of use or efficacy problems that are caused by using products such as ozone, UV light, antimicrobial biocide, antimicrobial biostat, encapsulants/sealants, ionizers, and heat.
d. Identify when the structure needs to be cleaned again.

Sub-Domain 4.4: **Cleaning Contents**

a. Identify when contaminated and non-contaminated contents should be removed, protected, or replaced.
b. Identify how contaminated and non-contaminated contents should be removed, protected, or replaced.
c. Identify the methods that should be used to clean porous contents that are in Condition 3, Condition 2, or protect Condition 1.
d. Identify the conditions that determine if the contents should be cleaned onsite or offsite.
e. Identify the criteria that would be used to make a cost-benefit salvage or dispose decision for a content item.
f. Identify specialty cleaning methods that can be used for contents that need special cleaning.
g. Identify situations when air-based cleaning methods should be used for cleaning contents.
h. Identify the steps for air-based cleaning of contents.
i. Identify situations where water-based cleaning methods should be used for cleaning contents.
j. Identify the steps for water-based cleaning of contents.
k. Identify situations where non-water-based cleaning methods should be used for cleaning contents.
l. Identify the steps for non-water-based cleaning of contents.
m. Identify situations where abrasive cleaning methods should be used for cleaning contents.
n. Identify the steps for abrasive cleaning of contents.

Sub-Domain 4.5: **Post Remediation Verification**

a. Identify the indicators that the contents and building materials are returned to Condition 1 or ready for a post-remediation verification.
b. Identify when the contents and building materials require additional cleaning.

c. Identify the documentation that is needed in a PRV at the end of a mold remediation project.
d. Identify the conditions that should be present for the IEP to test the contents and building materials.
e. Identify the steps the mold remediation technician should use to confirm Condition 1 of a mold remediation situation that has completed detailed cleaning.

Domain 5: Contaminant Prevention

Sub-Domain 5.1: **Prevention**

a. Identify the conditions that need to be controlled during mold remediation to prevent cross-contamination.
b. Identify the conditions and issues that must be addressed following a successful mold remediation project prior to reconstruction to prevent future contamination.

Appendix B – Candidate Agreement

This Candidate Agreement for the IICRC Mold Remediation Specialist Certification Program is between the IICRC and an individual Candidate for Certification in the IICRC's Mold Remediation Specialist (MRS) Certification Program.

All Candidates and certified persons agree to:

- Understand that the IICRC maintains sole ownership of the MRS Certificates;
- Abide by the Code of Ethics and Certification requirements in the MRS Candidate Handbook;
- Provide the IICRC with whatever documentation, in addition to this signed agreement, to prove the Candidate's identity and eligibility requirements;
- Comply with requirements to attain and maintain the MRS Certification, as they now exist or as they may be amended in the future by the IICRC, including meeting eligibility requirements, confirming identity, taking the Examination, and fulfilling Recertification requirements;
- Consent to a potential thorough investigation of employment records and other qualifications in related activities for the purpose of verification of my qualifications for the Certification and agree to submit any additional information if requested;
- Notify the IICRC within thirty (30) days if unable to comply with the Certification requirements including, meeting eligibility requirements, taking the Examination, and fulfilling Recertification requirements;
- Make claims regarding Certification only with respect to the scope for which Certification has been granted;
- Not use the Certification in such a manner as to bring the IICRC into disrepute, and not make any statement regarding the Certification which the Certification body considers misleading or unauthorized;
- Expressly authorize the IICRC to notify the Candidate's employer if the IICRC takes any enforcement action;
- Allow the IICRC to provide information on the IICRC Global Locator on the IICRC website, except where the law requires such information not to be disclosed. Please Note: If the Candidate opted-out on the Application, only name and Certification status will be visible;
- Not use the MRS Certificate, logo, or marks in a misleading manner;
- Discontinue the use of all claims to Certification that contain any reference to the IICRC or MRS Certification upon suspension or withdrawal of Certification, and return any Certificate issued by the IICRC;

- Abide by all testing policies and procedures, as directed;
- Not release confidential Examination materials or participate in fraudulent test-taking practices regardless of if one earns Certification or not; or regardless of if one earns, but does not maintain, MRS Certification; and
- Notify the IICRC if the mailing address changes from the one on the Application.